ශ්‍රී ලංකා පුස්තකාල සංගමය
இலங்கை நூலகச் சங்கம்
Sri Lanka Library Association
Incorporated by Act No. 20 of 1974

For Office Use Only	
Application No:	
Admission No:	

Type of Course By Lecture/ Online

Centre Colombo

Medium Sinhala / Tamil

Application for Admission to Certificate Course on Library and Information Science (CLIS)

1. Name:
   a) Full Name: _____
   b) Name with Initials: _____
   c) Name in English – Block Capital Letters: _____
2. Contact Details
   a) Permanent Address (In English): _____ _____ _____
   b) Tel. No ((Required): _____
   c) WhatsApp No: _____
   d) Nearest Town: _____
   e) District: _____
   f) Official Address: _____ _____ _____
   g) Tel. No: _____
   h) E- Mail: _____
3. Date of Birth: _____
4. NIC No: _____
5. Male/ Female: _____

6. Educational Qualifications: G.C.E. (O/L)

6.1 (G.C.E. (O/L) Examination) / N.C.G.E. Examination

First Sitting		Second Sitting	
Index No: _____	Year	Index No: _____	Year
Subjects	Grade	Subjects	Grade
1.		1.	
2.		2.	
3.		3.	
4.		4.	
5.		5.	
6.		6.	
7.		7.	
8.		8.	
9.		9.	
10.		10.	

6.2 Professional Education

Institute	Period From - To	Name of examination (with Grade) Year

7. Record of employment

Institute	Period From - To	Position	Type of Work

8. Experience (Documents /Certificates must be submitted for verification.)

_____
_____
_____
_____

9. Other information

_____
_____
_____
_____

……. ……
Date Signature of applicant

10. **Certificate form the Employer**

I ……. Certify that the information furnished above by the applicant is correct. He/ She is permitted and granted facilities to follow the course.

…….. …….. ……
Date Designation Signature and official seal

For office use only

Education qualification checked/ ……

G.C.E. (O/L) Examination ☐ Years of Examination ☐ Other ☐

Application approved / rejected

_____

Reasons for rejection

_____

_____ _____ _____
Date Officer of interview board Education officer

Instructions to complete the Application

Important

Photocopies of the following certificates should be furnished with the completed application to the **Education Officer, Sri Lanka Library Association, OPA Centre, 275/75, Prof. Stanly Wijesundara Mawatha, Colombo 07** by registered post on or before the closing date. Application forms will be rejected if these requirements are not fulfilled.

1. All certificate regarding education qualifications
2. Service certificate (for working applicants)
3. National Identity Card

If you downloaded the application from the Internet or received by email and have not paid the application processing fee of Rs. 1000/- please kindly make the application fee payment in any branch of Bank of Ceylon **0002323087** and send the **original copy of the payment receipt (keep a copy of same for your reference please), dully application and copies of the relevant certificates** to the Sri Lanka Library Association. Application which does not accompany the payment slip and accuracy will be rejected.

Account Details:

Bank Name:	**Bank of Ceylon**
Branch Name:	**Independence Square**
Account Name:	**Sri Lanka Library Association**
Account Number:	**0002323087**

Depositor's Details

Student's full name

NIC Number

Reason: **Application fee for Certificate Course**