

SRI LANKA LIBRARY ASSOCIATION

HIGHER DIPLOMA IN LIBRARY & INFORMATION SCIENCE I (HDIPLIS I)

COMPILATION OF BIBLIOGRAPHY / INDEX

PART A – Approval of the topic

Name : Rev./Mr./Ms.
Address :
T.P No (Res.): Office : Mobile :
Student No : Course (Year) :
Topic :
.....
Period covered :
Medium : Sinhala / Tamil / English

..... Date Student's Signature

Supervisor's (Name) : Membership Number :
Designation :
Library :

I agree to supervise and evaluate the bibliography/ index project of the above student.

Date : Supervisors' Signature

For office use only

Checked the list of bibliographies topic is covered/ not covered

.....
Checked by

Approved/ not approved

Date :
Education Officer

Bibliography/Index No : Date :

PART B – Submission of the bibliography/index

I submit 2 copies of the bibliography/index compiled by me on the above topic. I attached a voucher form for Rs. 1,000/- endorsed by the bank.

Date :
Student's Signature

For office use only

I acknowledge 2 copies of the of bibliography/index.

Date :
Education Officer

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INSTRUCTIONS FOR FILING IN THE FORM

1. Two copies of the form should use when seeking approval for the topic. Only Part A should be filled in. A self addressed stamped envelope should enclosed.
2. One copy of the form will be returned to the student with Education Officers approval. This should be retained by the student.
3. Part B of the copy that was returned to the student should be filled in when the Bibliography/Index is submitted for evaluation. A payment voucher form for Rs. 1,000/- with endorsement of the Bank should be attached.
4. The copy will be returned to the student to acknowledged receipt of bibliography.